



Border Management Task Force (BMTF) Job Description

Mission: BMTF provides advice, training and leadership to the Government of the Islamic Republic of Afghanistan (GIROA) Ministries of Finance (MoF) and Interior (MoI), especially the Afghan Customs Department (ACD), Customs Police (ACP) and Border Police (ABP). This activity extends to Border Control Point (BCP), Airport, and Inland Customs Depot (ICD) authorities through the BMTF Mentors Program and includes the topics of management, customs operations, customs enforcement / compliance procedures, customs revenue generation and immigration inspection activities.

Location: Afghanistan

Base of Operations: Kabul

Other Work locations: To be determined by the Director of BMTF based on needs requirements

Compensation: \$600 daily; 30 paid vacations day with up to two round trip airline tickets for R&R.

Contract length: one year

Support: Life Support, security, operational gear, PPE all provided as GFE

Other: Authorized and certified to carry weapons.

Position: BMTF Customs Advisor:

Responsibilities:

Duties may include maintaining location reports, logs, and inspections; liaison with other Coalition, GIRoA, and NGO agencies at their respective location; coordinate and conduct scheduling for the Language Assistants at their location; and serve as the conduit or primary point of contact to facilitate communications between their field location and BMTF HQ – Kabul.

The Customs Advisor applies their expertise and experience in the areas of customs and border management, knowledge regarding the detection of contraband, identifying and uncovering new concealment techniques and methods utilized by smugglers, and with utilizing the latest techniques and technologies to strengthen Afghan border security efforts and develop Afghanistan’s border management capability.

Advisors further apply their experience and understanding of the challenges associated with working with host nation counterparts and guiding them through new concepts and procedures that may be foreign to previously accepted behavior. Advisors meet frequently to exchange and document lessons learned. They will participate in weekly conference calls and quarterly/biannually meeting in Kabul.

Advisors submit multiple categories of reports to capture daily activities, contact data, resolutions to problems encountered, and ideas to develop new initiatives to enhance the program’s execution. Some of the Advisor strategic objectives are ongoing liaison to improve cooperation and coordination with other local/regional customs and border management agencies; identifying and monitoring key measurable indicators of Advisor Program progress and effectiveness; developing inspection and reporting strategies for dealing with cross-border trade and customs violations; identifying training needs for inspection and detection techniques; assisting the ACD, ACP and ABP in developing a risk management program that incorporated best practices in conducting risk assessments; conduct security risk assessments of the BCPs, analyze pedestrian and traffic control patterns and provide BCP management the technical assistance to correct deficiencies.

Advisor Qualifications:

- Strong background in Integrated Border Management with direct and relevant experience in the following areas:
 - Experience in search conveyances
 - Use of non-intrusive inspection equipment
 - Knowledge of cargo tracking systems
 - Risk Management/Targeting (bond, draw-back, carnet manifest vs invoices)
 - Customs Duty collection procedures and operations

- Merchandise seizures
- Immigration documents, recording, and reporting immigration data

- Must have experience and understanding of the difficulties associated with working with host nation counterparts and guiding them through new concepts and procedures that may contradict previously accepted behavior.
- Physically and mentally able to work in harsh and potentially dangerous environments
- Demonstrated experience in non-language instruction and advisement
- Experience in working with and through translators and interpreters
- Must be able to negotiate interpersonal and leadership skills and have experience in a multicultural environment.
- Must be able to communicate with oral and written skills, as well as possess a strong computer base knowledge / skill set.
- Must have the ability and willingness to train, advise, or mentor other individuals in their area of expertise.
- Foreign language(s) is a plus but not required.
- A mixture of US and Foreign advisors is strongly encouraged
 - When required, able to obtain and maintain secret clearances.
 - Able to operate a motor vehicle (Standard and Automatic)